

CURRICULUM COMMITTEE: DETAILED TERMS OF REFERENCE & SOP

Purpose:

The **Curriculum Committee** of **Jagannath Gupta Institute of Medical Sciences & Hospital North Kolkata** plays a crucial role in planning, implementing, and monitoring the academic curriculum to ensure it meets regulatory standards and educational goals. The curriculum committee (CC) ensures that the institutional curricular plan and its delivery are aligned to and in accordance to the principles and requirements enshrined in the GMR document. Here's an overview of its **composition, responsibilities, and functions** of our organisation.

Objectives:

- Periodically revise the Medical Curriculum.
- Implementation and Monitoring across all departments.
- Promote Competency-Based Education.
- To organize and recommend faculty development programs for effective teaching and assessment strategies.
- Faculty Development of internal assessments, examination patterns, and student performance.
- Review curriculum delivery methods based on feedback and assessment data.
- To encourage innovative teaching-learning methods.
- To facilitate interdisciplinary and inter professional education.
- To prepare reports for internal and external audits
- Student supportive learning environment aligned with ethical and professional values.
- To conduct periodic curriculum reviews to maintain relevance, effectiveness, and responsiveness to community health needs.

Composition:

Sl. No.	Name	Department & Designation	Contact Details
1	Prof. (Dr.) Tamal Kanti Ghosh	Principal- JIMS Hospital- North Kolkata, Professor, Pathology Department	9830235781
2	Prof. (Dr.) Madan Gopal Debnath	Professor & HOD, Physiology Department	9831415512
3	Prof. (Dr.) Prabir Chandra Paul	Associate Professor, Pathology Department	9830552889
4	Prof. (Dr.) Ranajit Das	Associate Professor, General Surgery Department	9433381398
5	Prof. Sukhendu Dutta	Dean- Students Affair, Professor, Anatomy Department	8420720738
6	(Dr.) Nabanita Chakraborty	MEU Co-ordinator, Associate Professor and HOD, Anatomy Department	8017148328
7	Dr. Neha Deep	Associate Professor, Pharmacology Department	9339787798
8	Prof. (Dr.) Kumar Jyoti Ghosh	Professor, HOD Microbiology Department	8981359522
9	Asst. Prof. (Dr.) Choitali Goswami	Assistant Professor, Forensic Medicine Department	9874549057
10	Asst. Prof. (Dr.) Pritha Ganguly	Assistant Professor, Community Medicine Department	7004572341

Functions:

- Curriculum Planning & Development of Competency-Based Medical Education (CBME) guidelines.
- Integrate horizontal and vertical teaching across disciplines.
- The curriculum committee is the vehicle upon which the local academic senate relies in carrying out its responsibility to develop curriculum recommendations for presentation to the local governing board.
- The curriculum committee reviews and recommends courses and programs functioning under policies and procedures set by the academic senate.
- The Committee monitor integration and alignment of teaching-learning activities.
- The Curriculum Committee collect feedback from students and faculty, evaluate effectiveness of curriculum implementation. Suggest improvements based on outcomes
- Coordinate with MEU for training programs and Support faculty in adopting new teaching methodologies.
- Maintain records of meetings and curriculum revisions & submit reports to the Dean and regulatory authorities as required.

Monitoring & Review:

- Regular Meetings Regular meetings will occur monthly at a time agreed on by the committee. More frequent meetings may be needed under certain circumstances. The Executive Committee will determine when such additional meetings are necessary and provide the best possible notice to committee members of such meetings.



Principal
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Prof. (Dr.) Tamal Kanti Ghosh

Principal/Dean

Jagannath Gupta Institute of Medical Sciences & Hospital - North Kolkata

Date: 20.07.2025
